



## **CARE MANGER FAMILY & ADULT RESOURCES**

### **Position Summary**

JFS seeks an experienced Care Manager to provide client-centered case management, supportive counselling, provision of information and referral to Family & Adult Resources (FAR) clients.

### **JFS**

JFS has been enhancing the quality of life for individuals and families in the Lower Mainland for 83 years. The agency delivers a continuum of social service programs to the Jewish and broader community, throughout the Lower Mainland. JFS has a long-standing reputation for creative and professional response to community needs. JFS is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, or disability status.

### **Benefits & Compensation**

JFS offers a competitive benefits package including generous paid time off, paid sick days, paid health and dental benefits, and RRSP matching. This is a full-time position, 35 hours per week. Salary is commensurate with experience.

### **Duties and Responsibilities**

Reporting to the Senior Manager of Care Services, the Care Manager is responsible for:

#### **Care Management**

- Supporting clients in working towards self-sufficiency
- Initial client assessment of physical, psychosocial needs, support systems, housing, and finances, then ongoing Care Management
- Developing and implementing service plans to obtain, deliver, and monitor service
- Supporting clients in self-advocacy
- Assisting with applications for income assistance, benefits, pension, etc.
- Liaising with health professionals, to advocate 1-on-1 and with wider systems
- Liaising with family when necessary
- Providing information, referrals, and support in accessing JFS and other community resources

#### **Administrative Responsibilities**

- Preparing reports for management and funders as required
- Maintaining notes in agency database
- Covering weekly shifts on the Community Crisis Line
- Participating in organizational activities and committees
- Other tasks as assigned



### **Requirements and Qualifications**

- Completed or in-progress degree or diploma in Social Work or Social Service fields
- 3+ years of experience providing case management support
- 5+ years of related experience in social service sector
- Current Vulnerable Person's Sector Check
- Experience with data entry
- Detail oriented and thorough
- Possesses strong listening and communication skills
- Has some knowledge of mental health and/or addictions, including suicide prevention
- Ability to maintain healthy boundaries

### **Vaccination Policy**

JFS requires that all employees and volunteers are fully vaccinated against COVID-19. Anyone hired after January 1, 2022 will be required to show evidence that they have received at least one dose of the vaccine prior to employment, and we will require that they be fully vaccinated within 30 days of their start date.

### **Start Date**

January 2022

### **To Apply**

If you are qualified and interested in this opportunity, please forward a cover letter and resume quoting "FAR Care Manager" to Rachel Shanken, Director of Operations at [jobs@jfsvancouver.ca](mailto:jobs@jfsvancouver.ca) by January 14, 2022. Applications will be considered on a rolling basis. Please note that only qualified candidates considered for an interview will be contacted.